

PHOTO REQUIREMENTS

Important: Please follow these instructions carefully. If photographs presented do not meet these requirements your application will not be considered by Ministry of Foreign Affairs of Azerbaijan.

Acquisition

The image file is best produced by acquiring an image with a **digital camera** or **camera phone**. **Try not to use scans of the pictures that you have.**

File Format

Must be in the Joint Photographic Experts Group (JPEG)

File Size

Must be no less than 100 kilobytes.

Image Requirements Composition

The image must contain the full face, neck, and shoulders of the applicant in frontal view with a neutral, non-smiling expression and with eyes open and unobstructed and directed at the camera. All facial features must be visible and unobstructed. No extraneous objects, additional people, parts of the body below the applicant's shoulders, or other artifacts. The image must be from a recent (within 6 months) photo of the applicant.

Photographs are required for all applicants, including children.

CHECKLIST:

- The photo must be in color.
- The photo must be no older than 6 months.
- The photo should show a clear, front view, full face of the person. The person should be in normal street attire, without hat or dark glasses against a plain white or off-white background.
- The person's expression should be natural, with both eyes open, looking directly ahead. Normal, unexaggerated smiles are acceptable, but unusual expressions and squinting are not. Photos in which the face of the person being photographed is not in focus will not be accepted.
- The person's head, measured from the bottom of the chin to the top of the hair, should be between 1 inch and 1-3/8 inches. The head should be centered in the photo. The head of the person being photographed should not be tilted up, down or to the side. It should cover about 50% of the area of the photo. It is preferable that ears be exposed.

Photos with dark, busy or patterned backgrounds will not be accepted.

In all cases, no item or attire should cover or otherwise obscure any part of the face.

Eyeglasses worn on a daily basis can be worn for the photo. However, there should be no reflections from the eyeglasses that obscures the eyes.

Dark glasses or non-prescription glasses with tinted lenses are not acceptable.

Photos of military, airline, or other personnel wearing hats are not acceptable.

The minor child must be the only subject in the photo. Nothing used to support the minor child, whether by mechanical or human means, should be in the camera's frame.

Only original photographs are acceptable. Copied or digitally scanned photos of photos will not be accepted.